

Cape Fear Emmaus  
Board of Directors Meeting  
Saturday, November 2, 2007  
Grace UMC  
Clinton, NC

Amended and Approved Jan 12, 2008

Board of Directors Present: Perry Wike, Wanda Loy, Ben Shepard, Georganna Simpson, Ernie Blough, Linda Edmundson, Jane Widener, Ru Frazier, and Jim Hix.

Absent: Dalma Cribb, Andy Anderson, Dennis Draper, Lanie Shive, Lynne Scott, Elizabeth Ramos, Bob Rose, Janine Youngstrom

Guest: Lauren Wike

Community Lay Director Perry Wike called the meeting to order at 10:20 a.m.

There being no clergy present for Communion, Perry opened the meeting with prayer.

Minutes of the September 8, 2007 meeting: several corrections were suggested. Ben Shepard moved and Linda Edmundson seconded that the minutes be approved as corrected so that they might be posted to the website right away. Motion passed unanimously.

#### Treasurer's Report

Linda Edmundson provided the Board with three documents, 1) Revenues and Expenses for Men's Walk #81; 2) Revenues and Expenses for Women's Walk #82; and 3) Cash Balance Reconciliation for Cape Fear Emmaus. Total expenses for the Men's Walk were \$9,836.04 with total revenues coming to \$6,062.00, for a net loss of only \$3,774.04, which was expected given that the Walk only had 14 Pilgrims and Camp Dixie charges CFE for a full Walk of 70 people regardless whether or not we have the people.

Total income for the Women's Walk #82, which was a full Walk with 82 people, were \$8,797.76. Camp Dixie had only billed for 70 people, and called Perry the Tuesday following the Walk with an additional bill for the number of people over 70 who attended. There was some discussion about whether or not this bill should be paid, and the CFE's contract with Dixie was explained – if we don't have 70 people, we still pay for 700, if we have more than 70 people we pay for those additional people. Jim Hix moved that CFE pay Camp Dixie the additional \$1,440 the 12 people over 70 that they had failed to bill us for at the conclusion of the Walk. Georganna seconded. The motion passed with eight voting for and one abstaining. With that, the expenses for Walk #82 came to \$11,273.12, for a net loss of \$2,475.36. After some discussion and examination of the Treasurer's Report, it became apparent that much of where the revenues came up short on a Walk with 82 people on it was registrations – only \$7,777.48 in registration fees was collected for 82 Pilgrims, Behind the Scenes, and Team members, and that number should have been \$9,560.00 if all Team members and Behind the Scenes folks had paid. There was only one scholarship for the Women's Walk.

Turning to the Cash Balance Reconciliation, with the deduction of the additional bill from Camp Dixie, CFE has \$14,109.24 on hand, which means we have depleted our fund balance significantly. End-of-year expenses include property taxes, insurance, Pilgrim Books from Upper Room at \$10 apiece and other Walk supplies. The estimated fund balance at January 1, 2008 will be \$7,600.00, not enough to make the deposit with Camp Dixie for Women's Walk #84 in April.

A general discussion ensued regarding the fact that CFE has lost money on every Walk this year due to low Pilgrim numbers or other factors, and continued on to how to promote sound sponsorship. Ben Shepard mentioned that our pricing is lower than Sandhills Emmaus. Their Walks now have a \$50 application fee and a \$150 registration fee, and other communities charge more.

All agreed that we want to make Cape Fear affordable for everyone and to keep the cost of the Walk to sponsors/Pilgrims as low as possible. It was suggested that an appeal be sent out to the Community explaining the situation and asking for donations to help keep the Walks affordable and within reach of everyone. Without the help of the community, the Board will have no alternative but to raise registration fees in 2008. Lauren Wike volunteered to draft the letter.

Linda also brought up that Team Training needs to include collecting registration fees prior to the Walk. Georganna made a motion that every Lay Director ask Team members to pre-pay at the first Team meeting. Linda seconded. Perry made a friendly amendment to change the manual and include this important point so that it would never be lost on future Lay Directors. The revised motion was passed unanimously.

#### Registrar's Report

Ben Shepard reported in the numbers for Pilgrims on the fall Walks. He particularly noted that we had started out with 42 ladies for Walk #82, and ended up with 36, the optimal number we are supposed to have according to the manual.

#### Elections

Jane Widener reported on behalf of Andy Anderson that as of November 2, 2007, 92 ballots had come in with \$155 in donations, \$5 of which was designated for postage. Voting closes on November 15. Nine RSVPs for the Christmas gathering had been indicated. The cost of the printing and mailing of the ballots was \$860.00.

#### OLD BUSINESS

##### Manuals:

Wanda Loy reported that there have been no changes and that all manuals have been collected from the fall Teams.

##### Christmas Gathering:

R.S.V.P.s are coming in all different ways. Wanda has 30, Perry has 19; altogether a total of 70 or so are expected to attend.

##### Use of Purdie Church:

Perry pointed out that Purdie has changed the point of contact and the rules for use of the church. Purdie still needs to be secured for all Walks in 2008, and he wanted to pass on the contact information so that this would be taken care of soon.

##### Email Information Group:

Jim Hix asked if the Email Information Group could be recommended to Pilgrims at Follow-up, and explain that by being added they would not receive junk mail.

##### Candlelight Order of Worship:

Bob Rose raised a concern on the last Walk that we need to have a worship guide or order of worship for Candlelight. Wanda said Bob is Spiritual Director for the Community, he needs to develop the Order of Worship for Candlelight and give it to whomever is responsible for the

Candlelight service. It was moved, seconded and unanimously approved that the Community Spiritual Director will develop the Order of Worship for Candlelight and will make sure that the clergy who is doing Candlelight has the Order.

Servanthood Appreciation:

Jim Hix wanted to make the Board aware of, and express his personal appreciation for the assistance he has received from Bob Rose and Stan Lewis during this past year. Bob got the clergy applications online and spent much time compiling a current and thorough Clergy List for the Eastern North Carolina Emmaus Communities, and Stan has shared his PowerPoint Music Library with our Community for use on Walks (It is on the Community Laptop). Since the Worship Guides are wrong on the before- and after-meal blessings, we are suppose to be putting update labels over them. Now the Blessings are correct on the computer as a PowerPoint presentation. Bob and Stan have been a real blessing to the Community!

Training Session:

There was a discussion about the possibility of scheduling a training session in the spring of 2008.

Next Board Meeting

The next meeting is scheduled for Saturday, January 12, 2008.

Meeting adjourned at 1:00 p.m.

Respectfully submitted,

Lauren Wike  
Guest